# FIRE DRILL LOG

**NAME OF PROGRAM:**_____

PROGRAMS OPERATING **YEAR ROUND** MUST CONDUCT AT LEAST ONE FIRE DRILL A MONTH IN **9 MONTHS** OUT OF THE YEAR, AND **AT LEAST 1 DRILL MUST BE DURING THE WINTER MONTHS.**

PROGRAMS OPERATING **LESS THAN 12 MONTHS** PER YEAR MUST ENSURE THAT NO MORE THAN **60 DAYS ELAPSES BETWEEN FIRE DRILLS**.

FIRE DRILL LOGS MUST BE MAINTAINED AT THE PROGRAM, FOR AT LEAST ONE YEAR, AVAILABLE FOR REVIEW BY THE FIRE INSPECTOR AND THE LICENSING COORDINATOR.

**REVIEW THE NEW HAMPSHIRE CHILD CARE PROGRAM LICENSING RULES, He-C 4002.19 (ab) THROUGH (aj) FOR COMPLETE RULES REGARDING FIRE DRILLS.**

| DATE OF DRILL | TIME OF DRILL | CONDUCTED BY | HOW LONG TO EVACUATE | NUMBER OF CHILDREN EVACUATED | NUMBER OF PEOPLE IN BUILDING | EXITS USED | ACTUAL FIRE ALARM USED? |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

t:\program support\licensing\ccl\group\2008 cc rules\sample forms packet\2008 fire drill log.doc