



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN
SERVICES**



Nicholas A. Toumpas
Commissioner

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José Thier Montero
Director

Request Form for Public Use Hospital Discharge Data Sets

Please send your completed application materials to the following address:

*Patty Thibeault
Bureau of Public Health Statistics & Informatics
Division of Public Health Services
Department of Health and Human Services
29 Hazen Drive
Concord, NH 03301-3857*

Or by e-mail to pthibeault@dhhs.state.nh.us or Fax: 603-271-7623

Individual and Organization Requestor and Shipping Information

Contact Person's Name and Title:
Organization/Department (if applicable):
Address:
Telephone Number:
Fax Number:
E-mail Address:
Date:

Data Retrieval Information

NH DHHS has a secure FTP site that will be utilized first for delivery of data if data size is within quota. You will be given login and password information for retrieval of your data if this method is plausible. Most data files are too big for upload, in which case a disk will be sent to you.

NH DHHS can no longer send materials out to other clients' UPS or FedEx accounts. If you want the disk sent to you by either UPS or FedEx, you will need to use your account information and send a call tag for 1 pound to Patty Thibeault's attention (see contact info on previous page). Otherwise, standard USPS mailing will be used.

For our evaluation purposes, please indicate in general your program’s expected use of the dataset(s): _____

Please indicate the type of data and years requested by checking boxes below:

Earlier years may be available, please enquire.

	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
<input type="checkbox"/> Inpatient	<input type="checkbox"/>									
<input type="checkbox"/> Outpatient	<input type="checkbox"/>									
<input type="checkbox"/> Specialty	<input type="checkbox"/>									

2011+ currently unavailable

Important Note: The latest data available as of March 2014 is for year 2010. Processing of 2011 and subsequent years of data will follow and become available upon completion. Requestors may apply for any range of years in their application, with agreement of acquiring the future years (upon application approval) as they become available.

Data will consist only of fields allowed to be released under He-C 1504.02 Public Use Data Sets.

Data will be provided on a disk or by upload to the NH FTP site.

Please indicate how you would like to receive the data (check only one box):

Comma-delimited	<input type="checkbox"/>
Access 2000	<input type="checkbox"/>
Access 2003	<input type="checkbox"/>
Access 2007 or later	<input type="checkbox"/>
Other:	<input type="checkbox"/>

A User Guide for the NH UHFDDS can be found on our website at:
<http://www.dhhs.nh.gov/dphs/hsdm/hospital/documents/usermanual-codebook.pdf>

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